

THE CLEVELAND MUSEUM OF ART
Department of Education

ANNUAL REPORT INDEX -- 1956

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THE CLEVELAND MUSEUM OF ART

Department of Education

TO: The Director
FROM: Thomas Munro, Curator of Education
SUBJECT: Annual Report for 1956

GENERAL

As usual, I have underlined in red some of the main points made by various members of the Educational staff in their individual reports. These confirm in detail the fact which we have all realized, that this has been a difficult year in most branches of the educational work. For a variety of reasons, the attendance has been very uneven, with declines in several categories. The teachers have met with many obstacles, especially in the lack of sufficient room space and (until recently) parking facilities. There have been few complaints, however, but rather a disposition to accept these conditions as an inevitable part of the building operation. Urgent problems confront us at the present moment, as you will notice especially in Mrs. Van Loozen's report. The sooner our teachers can plan ahead for scheduling classes and bus trips, the better.

The staff has been pleased to be consulted about details in the new construction which affect the educational work directly, and have been glad for the opportunity to make their wishes and suggestions known. All look forward to working in the new wing and in the remodelled rooms of the present building.

Our friends in neighboring institutions also seem to understand the difficulties which we are facing. Our relations have never been friendlier with Western Reserve University, the Cleveland Institute of Art, the school systems of Cleveland, Cleveland Heights, Shaker Heights, and the other suburbs which we serve in varying amounts. When the building is closed, every effort will be made to preserve these good relations by providing teaching and exhibition services outside the building.

The branches of the work which have, apparently, suffered least from physical difficulties this past year are: (1) the Saturday morning and Summer classes for children and (2) the Division of Circulating Exhibits. For these branches of the work there is apparently an insatiable public demand. The amount of their work could easily be enlarged at any time, up to the limits of available staff and room space. The branch of the work which seems to have been least successful during 1956, from the standpoint of attendance, is that of public lectures.

PUBLIC LECTURES, FILM PROGRAMS, AND COURSES FOR MEMBERS

The quality of our public lectures on Friday evenings and Sunday afternoons in 1956 has, I believe, been fully up to the standards of previous years. Looking back through our programs of events, I find since January 1, 1956, the names of Eric Newton (on Tintoretto), A. Hyatt Mayor (on Meryon), Lawrence Frank (on "The Family of Man"), Mrs. A. H. Smith (on flower arrangement), Benjamin H. Brown (on "Art: the International Language"), Margaret Babington and Alec Clifton-Taylor (on Canterbury and Lincoln Cathedrals), Theodore Rousseau (on Titian), Milton Fox (on "Rubens to Renoir"), Walter Starkie (on "Venice in the Eighteenth Century"), Sherman Lee (on "Hindu Monuments in Living Stone"), Laura Boulton (on "Nepal Today"), and J. Bauer (on Charles Burchfield). On Sundays, our lecturers included Leroy Flint (on "The Clavilux and the Non-Representational Painter"), Spencer Irwin (on amateur printing), Mrs. Eugene R. Miles (on Spain), Nancy Coe (on Ohio architecture), Henry S. Francis, Jr. (on "Exploring Eastern Karakoram"), Alec Clifton-Taylor (on "English Country Houses and Gardens"), Phil Hummel (on "Living with Antiques"), Xavier de Salas (on Velazquez), Milton Fox (on "The Fairmount Temple Exhibition"), Richard E. Burwell (on "From Kobe to Cairo"), Laura Boulton (on "Modern Turkey"), Ronald Day (on Charles Burchfield), and Ernst Payer (on "Landscape Setting and Interior Design"). In addition, we have had some excellent film programs, chosen for artistic quality, notably the ones on Greece, Henry Moore, "Pickwick Papers," Goya, Flamenco music and dancing, and several groups of contemporary art films.

The courses for adult members have been fairly well attended, especially Price Chamberlin's drawing classes and other studio classes on photography, serigraphy, enameling, clay workshop, and flower arrangement (by Ward, Natko, Giorgi, Marcus, Godfrey, Thelma Winter, and others). In the non-credit courses for adult members, the trend is toward short courses of about six meetings, instead of the longer courses of one or two semesters. Most of our adult members are not sufficiently interested in any one phase of art history or appreciation to follow an extended course on it; they would rather change to another topic and perhaps to another speaker. There are, however, a considerable group of faithful members who come regularly to a variety of courses.

The lower attendance at Friday evening and Sunday afternoon lectures can be attributed to several different causes. Among these are, (a) increasing competition from television, (b) parking difficulties earlier in the year, (c) many breakdowns in our sound-film and other equipment, (d) insufficient postcard notices to members. As remedies, I would suggest again: (a) a small, regular advertisement in or near the theater and amusement ads of the three daily papers, (b) mailing cards regularly to classified lists of persons, regarding important lectures, (c) more publicity ~~on~~ our improved parking and sound-film equipment facilities, (d) a greater share of our time, effort, and money to be spent on giving television programs of high educational quality, and (e) more radio and television publicity, with reviews and comments about our auditorium lectures, (f) We should also consider having fewer scholarly lectures in mid-winter, when it is hard to get people out, and more film programs or other events of popular interest, (g) Perhaps we have been having too many lectures focused on current exhibitions in the galleries, such as the Venice show -- too many, at least from the standpoint of public interest. Other topics in the arts might interest the general public more.

The task of maintaining up-to-date classified address lists and of sending out announcements regularly to different sections of it is more complicated than it seems at first sight. The hardest part is not the printing and mailing of the notices,

but maintaining an up-to-date, classified index of persons interested in specific fields. It could be done most efficiently with IBM cards, but it is almost a full-time job for one person to keep track of changing names and addresses, new officers of clubs, arrivals and departures, etc. The person in charge must be someone actively acquainted with many sections of the greater Cleveland public.

Film programs have been, on the whole, well attended, though even in these there has been an occasional drop. We could easily fill the auditorium by presenting more popular films of the Hollywood type. But it is agreed that our function in this field is to present only films of the non-commercial type, having ~~some~~ importance as visual art.

Our classes for adult members on art history and appreciation have been, I believe, of good quality and devoted to subjects of basic importance. There have been survey courses and series of gallery talks on the Museum collections in general. In addition, there have been courses on special subjects and periods, such as Medieval art, Mexican art, the arts of India, Modern art, Ohio architecture, the arts of Japan, and the Venetian tradition. Most of the subjects are changed each year.

PERSONAL

This has been an enjoyable year for me, with the opportunity (much appreciated) to accomplish many things which I have long been planning. The most notable event was the summer in Italy, during which I helped to manage the Third International Congress on Aesthetics, in addition to study and travel in Italy. Preliminary correspondence in organizing the Congress had taken a good deal of time during the previous year. Results of the Congress have been gratifying in the way of increasing international contacts among scholars in aesthetics and art criticism.

During 1956, I published two books of selected essays, Toward Science in Aesthetics, and Art Education: its Philosophy and Psychology, in addition to several articles which are listed in Section 12 of this report. I continued to edit the Journal of Aesthetics and Art Criticism, whose subscription list is growing. It is well known

among foreign as well as American scholars. Increased printer's bills are our only major worry in this connection. During 1956, I gave three courses in cooperation with Western Reserve University, which were attended by Museum members as auditors. They were: (1) "The History of Aesthetics and Art Criticism before 1600," (2) "The Arts and their Interrelations," and (3) "Representation in the Arts."

Respectfully submitted,

Thomas Munro
Curator of Education

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education
FROM: Dorothy Van Loozen, Supervisor of Children's Classes
SUBJECT: Annual Report, Suburban, Parochial, Private Schools, 1956

STAFF

Full-time Staff Members who devote part of their time to teaching school classes are Miss Janet Mack, Miss L is Raasch, Miss Nancy Serage, Mrs. Dorothy Van Loozen. Since each one has many other duties and activities, teaching time varies. Part-time teachers are Mrs. Charlotte Bates, Mrs. Betty Elliott, Mrs. Maud Pay, Mrs. Barbara Shissler. In May, we had five additional part-time teacher (mostly former Staff Members) in order to accommodate the many requests at this time of year.

CLASS ROOM
SPACE

This fall our activities with schools were greatly curtailed due to lack of space. There is no place in the Museum to meet and greet classes. The auditorium is not available for checking wraps and dividing large groups of children. Only occasionally can we use the class room for slides and supplementary visual material. Neither the Jr. Museum nor the Textile Room is available. Also, since the south door is our only entrance, public relations are badly strained when groups of children arrive simultaneously.

CLEVELAND
HEIGHTS

For the twelve elementary schools in Cleveland Heights we made up a bus schedule at the beginning of each semester. Dates are apportioned according to the number of classes in each school and a letter of explanation goes with the schedule to each principal. In February 1956, a new instruction sheet "Trips to the Cleveland Museum of Art, 1956" was made out by the Supervisor of classes and mimeographed at the Cleveland Heights Board of Education. This fall since our Museum space was greatly curtailed, a list of available subjects was sent to each principal from which the teachers were requested to choose the type of lesson desired. Attached is the February list and the September letter.

Since 1952, the Museum Library and the Lending Collection have been supply Belvoir School with large color prints and textiles, one for each class room. The print loan project came originally at the request of Belvoir School Staff and P.T.A. members. At first, the groups were changed more often since there were only eighteen class rooms in the school. Since that time Belvoir has added ten more class rooms so that the Museum is supplying twenty-four prints from the Library and four from the Lending Collection. These are selected and changed three times during the school year by Nancy Serage assisted by other teachers. Information and explanation regarding each print is sent to the school when the material goes on loan. Belvoir School plans to purchase some prints of their own and to eventually become self-sufficient. Thus, the Museum can move it's service to other schools.

Roxboro Junior High School continues as the one in which we do our most intensive work. The Museum program is carefully coordinated with Miss Jenny Cathcart, the art teacher. Work is also done in Roosevelt Junior High School and the new Wiley Junior High. Most of the talks in the school are given by Mrs. Bates, Miss Serage or Mrs. Van Loozen. The new art teacher at Roosevelt Junior High, Mr. John Zink became a member of our Saturday Staff this fall which is advantageous for Museum-School Relationships.

In the Senior High School, the work is coordinated with Miss Dorothy Bulkley, art teacher. Mrs. Van Loozen gives a weekly series of talks for the art department where each student is graded. Mrs. Bates gives the talks for the departments of Social Studies and English, Miss Serage works with the Home Economics Department.

SHAKER
HEIGHTS

The Superintendent of Schools in Shaker Heights, Mr. William S. Slade, Jr., is extremely interested in the School-Museum program. The Museum supervisor has regular conferences with him at the Board of Education or at the Museum. Currently, he is sponsoring a series of correlated exhibits and lessons in the Little Gallery of the Senior High School. Incidentally, this gallery was named and patterned after the Little Gallery at the Cleveland Museum of Art, although officially the title of the room in Shaker Senior High is "The Mabel D. Ely Gallery." The Director of Art for the Shaker Heights Schools is Mr. Charles Jeffery. For eleven years, Mr. Jeffery was stationed at the Museum by the Cleveland Board of Education and he also taught Saturday Classes and Summer Outdoor Classes, so he is naturally thoroughly familiar with Museum procedure and materials. There are five art teachers for the nine elementary schools who spend each Friday afternoon at the Museum planning their lessons. Three of these five teachers are part-time Staff Members so they too are very familiar with our material and regularly use slides, library plates and circulating exhibits.

In the Junior High School our work is planned with Mrs. Mildred Eynon, art teacher. She taught Saturday Classes and Outdoor Classes at the Museum for many years so can very capably arrange the school program. The new art teacher, Mr. Olen Bryant became a member of our Saturday Staff this fall so as in the case of Mr. Zink this is advantageous for Museum-School Relationships. In the Senior High the art teachers are as formerly Mr. Jeffrey and Mr. Caldwell. Again, since Mr. Caldwell is a former Staff Member he is thoroughly capable of planning a well integrated program. The entire Shaker Heights Art Staff is unique in its integration with the Cleveland Museum of Art.

OTHER SCHOOLS

The two suburbs other than Cleveland Heights and Shaker Heights with which we work most intensively are Parma and South-Euclid-Lyndhurst. In the Spring Semester, a program was set up so that all fourth grade classes received introductory talks by Museum instructors in the schools before visiting the Museum. Other grades also visited the Museum whenever they could get a school bus, but since the fourth grade curriculum includes World History these are the grades that are scheduled to come regularly. Unfortunately, due to lack of space this fall we made up no regular schedule with either Parma or South-Euclid. We could have taught single classes, but since the school busses are large they must schedule two or more classes at a time, thus necessitating Museum class room space.

Laurel School, is the most active in the group of private schools and St. Stanislaus the most active in the Catholic group. However, we are regularly invited to judge art work for the Diocesan School Board. Also, during April and May at the request of the Recreation Department of the City of Cleveland the Supervisor spent considerable time evaluating arts and crafts programs in settlement houses.

1957

While the Museum is closed we plan to spend our teaching time in the schools. Naturally, our first considerations are Cleveland Heights and Shaker Heights. If there is sufficient Staff time it would be desirable to revive other contacts especially Parma, South Euclid, Private and Catholic Schools. Plans have been made with the Division of Circulating Exhibits to leave needed objects in "Live Storage" and plans have been made with the Slide Department to supplement our collection where additional material is needed. An order already has been placed for Gallery Views in color (including children). Also, sixteen additional colored slides have been ordered and approximately one-hundred 2 x 2 slides are being sent on approval with the possibility of building up some sets in this size slide.

The main questions and difficulties regarding work with the schools for 1957 revolve around the transportation problem. The following teachers have their own cars and are willing to drive to the schools; Miss Mack, Mrs. Van Loozen and the part-time teachers, Mrs. Bates, Mrs. Elliott, Mrs. Pay. However, since absolutely no provision has been made for taking out or bringing back Museum materials to the cars (presumably parked in the parking lot) it practically amounts to penalizing a teacher when scheduling her for an outside talk. We are willing to co-operate in any manner and hope that it may soon be possible for arrangements to be made, regarding this matter.

Respectfully submitted,

Dorothy Van Loozen

Mrs. Dorothy Van Loozen
Supervisor of Children's Classes

CLEVELAND HEIGHTS PUBLIC SCHOOLS
DEPARTMENT OF INSTRUCTION

TRIPS TO THE CLEVELAND MUSEUM OF ART, 1956

1. CHOOSE YOUR SUBJECT as far in advance as possible to assure your reservation for a classroom or gallery.
2. FILL OUT YOUR REQUEST SHEET and mail to the museum about a week in advance. List your interests or problems so that the museum instructor can give you specific teaching aids. Please advise if you wish to take slides or library plates to your school. We will be glad to reserve them for you.

SUGGESTIONS FOR SUBJECT MATTER

1. Correlation with Social Studies, for example:

General Tour for Community Life
Egyptian Art
Greece and Rome
Medieval Life

American Indians
Latin American Cultures
India, China, or Japan
The Near East

2. Correlation with Arts and Crafts, for example:

Design (Decorative motifs, types of arrangement and application by means of block prints, stencils, embroidery).
Mediums such as textiles and wood. Also, by area or country as: Peasant Art, Scandinavian Arts and Crafts, Dutch Arts and Crafts, Modern Cleveland Artists.

Picture Study (Landscapes, Figure Drawing, Portraits or Posters.
Emphasis on composition and color or on a particular artist, country or period).

Clay Crafts (Emphasis on simple shapes, textures and design applied to a variety of subjects).

Theatre Arts (Puppets, Marionettes, Shadow Figures and Theatre Models).

NOTE: Please do not ask for classes on: Early Mankind, Early Cleveland, Eskimos, Pioneers, or Transportation - exhibit material for these subjects is lacking.

Museum instructors are available also for a limited number of talks at the school. For further information call GARfield 1-7340 and ask for the Educational Department.

S. W. Davidson
Administrative Assistant

Dorothy Van Loozen
Supervisor of Children's Classes
Cleveland Museum of Art

September 14, 1956

To: Mr. B. J. Purvis, Principal, Frank ~~J.~~ Wiley Junior High School
From: Dorothy Van Loozen, Supervisor of Children's Classes
Subject: Cleveland Heights Elementary Classes, Semester I, 1956-57

The enclosed list of bus dates for the entire semester has again been apportioned on the basis of the number of classes in each school. You will receive a mimeographed duplicate of this schedule from the Board of Education. This will confirm the bus dates for each school, but meanwhile, it will be necessary to return the enclosed list to the Museum as soon as possible with the following information:

GRADE, TEACHER'S NAME, SUBJECT DESIRED

At the present time several of our classrooms and galleries are closed (due to the building and remodelling program) so in order to be certain of subject matter for the Museum lesson, teachers are requested to choose from the following list:

Egypt
Greece and Rome
Medieval
Renaissance
Eighteenth Century
Oriental (China, Japan, India, Near East)
Picture Study
Design as Seen in Museum Objects (for 4th, 5th and 6th graders)
General Tour (with emphasis on particular country or period)

"Art: the International Language" (from Oct. 2 - Nov. 4)
"The Venetian Tradition" (from Nov. 8 - Jan. 1)
"Art for the Fairmount Temple" (from Nov. 14 - Dec. 9)
"Burchfield Water Colors" (from Jan. 8 - Feb. 10)

We regret that the North American Indian Gallery is currently closed but plans for the revised exhibition and classroom space are so adequate that we look forward with anticipation. Meanwhile, we are happy to continue with another year of pleasant relations with your school.

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THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education
From: Dorothy Van Loozen, Supervisor of Children's Classes
Subject: Annual Report, Saturday Classes, 1956.

ATTENDANCE

Long ago we reached our maximum capacity so that it was necessary to limit classes this fall which was done as follows:

- Member's - Two afternoon classes were added.
Gallery - Chartered bus groups were limited to four suburbs, each bringing fifty children per Saturday.
Special - The revised copy of "Drawing Classes for Boys and Girls" which is attached is strictly followed especially as to time and place of registration. When quotas are reached, classes are closed.

STAFF

Staff members for this school year are as follows:

Assistant Supervisor Mr. Howard Reid
Substitute Mr. Frederick Hollendonner

<u>Members' Classes</u>	<u>Teachers</u>	<u>Assistants</u>	<u>Volunteer Assistants</u>
6-7 years	Mrs. Rita Myers	Nora Pollock	
8 "	Miss Ethel Goddard	Pat Dougan	
9 "	Mr. Charles Ford	Bobbi Hammerbacher	
10 "	Mr. Price Chamberlin	Jean Wade	
11 "	Mrs. Viola Wike	Norita Eglet	
12 & Over	Mr. Myron Davidson		
P.M. 6-9 years	Mrs. Catherine Rowley	Sally Barnes	
P.M. 9 & Over	Mr. Frederick Biehle	Mary Ellen Maher	Ann Tomcho

Special Classes

Beginning	Mr. Fred Vollman	
Advanced	Mr. Ronald Day	Nancy Bunch

Gallery Classes

Helen Zmek
Marian Pesec

Lakewood	Mrs. Betty Elliott		Margaret Cinadr
"	Mr. John Zink		Betty Dziak
Parma	Miss Elizabeth Ptak		
"	Mr. Olen Bryant		
Euclid	Miss Lois Raasch	Helen Zmek	
South Euclid	Mrs. Madge Smythe		Lillian Cochran
" "	Mrs. Maud Pay		
6 years	Mr. Milton Levey		Beverly Kapel
7 "	Miss Nancy Serage		Olive Corbus
8 "	Mrs. Madeline Dempsey	Marian Pesec	
9 "	Mr. Arthur Cipollo		Sandy Fisher
10 "	Mrs. Helen Herrick		
11 "	Mr. Norman Magden		
12 & Over	Mr. John Balasz		

STAFF
(Cont'd.)

In order to set up a staff of this size many hours of interviewing and planning precede the final organization. This fall five new teachers and six new assistants were added to the list of personnel on page one. All of the teachers and some of the assistants attend a fifteen minute business meeting at 9:15 a.m. each week as well as the regular staff meeting from 12:15 to 1:00. Miss Serage is in charge of planning the subject matter for these latter meetings which are reported on by her in a separate report.

Volunteer Assistants from Mather received educational credits for their work, high school girls receive service credits. A luncheon was given in May by the Welfare Federation and the Halle Brothers Company to honor outstanding volunteers of the year. Four girls represented the Cleveland Museum of Art on the basis of their hours of service and quality of work.

We continue to require lesson plans for each lesson taught. The lesson plan file is up-to-date and will be kept in "live storage". Gallery Class plans are filed in two ways - by age level and also by gallery.

MEMBER'S
CLASSES

The first Saturday in May we had our annual Open House. Invitations for families and friends were again designed by the older students. There was an exhibit of the work in the Educational Corridor and additional displays in all the Class rooms. Every Gallery Class visited the entire exhibit.

This fall two afternoon classes were added in order to accommodate some of the many students on the waiting lists. These groups meet in the Studios upstairs from 1:30 p.m. until 3:00 (at the same time as the afternoon entertainment). Mrs. Rowley teaches six years through nine years and Mr. Biehle has the students over nine years of age. Since there is a wide age range in his class the students are divided into three groups so that the older ones may have more advanced problems.

Morning Classes continue on the same schedule as formerly with the two oldest classes starting at 9:30 a.m. since their attention span is longer than that of younger students. The four younger classes start at 10:00 a.m.

and all groups rotate in the Studios in order that the children may work with a variety of mediums. Since two of our rooms were closed until Thanksgiving it was necessary to have the two youngest classes meet in the Treasure Room until December. This created a most difficult situation particularly due to lack of set ups and personnel in the Superintendent's Department. The teachers (Mrs. Myers and Miss Goddard) deserve a special recommendation for their patience and tact during this emergency.

The laboratory fee is \$2.00 a semester. Since registration for the fall classes had been started in July all the fees (approximately \$680.00) had been collected before classes started the first Saturday in October. Notices regarding registration for the second semester were mailed after Christmas to approximately 350 children now attending classes. A copy of this notice is attached.

GALLERY CLASSES

Free classes are planned for boys and girls who are interested in drawing in the Museum Galleries. Classes are arranged according to age level and assigned to various teachers. They continue throughout the year, summer and winter, and all materials are furnished by the Museum. Registration is at 9:30 a.m. any Saturday morning at the desk in the Foyer. After registering, each child signs an attendance sheet where his gallery is listed for the day, then he gets his stool and drawing board and proceeds to class. Meanwhile, all the teachers are on "Hall Duty" and a copy of their schedule is attached. Dismissal is on the "stagger system" with the youngest groups starting at 11:30 and the oldest completing dismissal by 12:15.

For the Summer Session we had twelve classes. Six of these were regular gallery classes and six were chartered bus groups. For these latter there was a wide age range so that children from two or more suburbs were combined (at the Museum) to make up classes of the same age level. For example, Mr. Chamberlin taught eleven and twelve year olds from Lakewood, Parma, and Euclid. A special activity of the Summer Session was a course on "photograms"

taught by Mr. Balasz for students twelve years and over. He is writing a thesis on this material and there is a rough draft of it in our lesson plan file.

GALLERY
CLASSES
(Cont'd.)

This fall the Chartered Bus Groups were strictly limited to four suburbs and each child paid a five dollar fee for a twelve-week session. A copy of registration regulations is attached. The fee brought in over a thousand dollars to the Museum and at the same time gave us the best group of students we have ever had. The children are really interested, they come regularly and of course weather does not interfere since transportation is arranged.

Many students bring their lunch and stay for the afternoon entertainment. Mr. Robert Woide is again in charge of the Noon Hour Groups. Under his direction Helen Zmek plans the activities for the miscellaneous Cleveland Group and Nancy Bunch takes charge of the Parma Students.

SPECIAL
CLASSES

The Special (or Advanced) Drawing Classes are made up of children thirteen years and over selected from other classes because of Special ability. Recommendations are turned in by the teachers of the oldest Gallery Classes, Members' Classes and Outdoor Classes. Also, each year Mr. Vollman and Mr. Day submit a list of renewals. This fall only twelve new students were admitted since space in the New Studio is limited. Also, since the New Studio is still isolated from the Main Building communication is difficult. However, the high calibre of work continues and these groups consistently produce outstanding and creative art work.

ROADS TO
WORLD UNDER-
STANDING

This is the twelfth year of the "Roads to World Understanding Programs" sponsored jointly by Cleveland Public Library, The Cleveland Press, The Council on World Affairs and The Cleveland Museum of Art. The representatives from each agency who have been appointed as the main sponsors meet monthly to plan the programs and exhibits. Before each program which occurs on the second Wednesday evening of six winter months we usually have a dinner for the sponsors, chairman, and speaker. Programs held in 1956 were "Russia" in February, "Far East" in March, and "Latin America" in April. A program for this is attached. The Supervisor of Museum Classes was the chairman and also director of the drawing

demonstration. This demonstration was so popular that it was repeated by request three different times at the Museum for our classes. In October the subject was "Europe", in November "India" and in December "Germany". For all of these programs Special Class students do research on the country involved, then make drawings or paintings which are on display in the Cleveland Public Library during a month or two at the time of the program. Later, there are repeat exhibits of many of these drawings in various Branch Libraries. Frequently, we make up further exhibits of these drawings for the Council on World Affairs to be used for such things as the mock U.N. Assembly, Young Adult Seminars, etc. The Cleveland Press, through Margaret Johnson, gives us excellent publicity on this work as well as additional publicity for other class activities and exhibits.

SPECIAL ACTIVITIES

During the past year the Sales Desk turned over to us many prints and photographs which were discontinued from regular stock. These have been distributed to the children and used as a basis for study of particular artists, or print techniques, or medieval manuscripts.

In May, we had our annual Junior May Show at the Higbee Company. Higbees again had a charming punch party for exhibitors and friends. Each year one of our students designs the invitation for this event which we mail to approximately five-hundred students. An invitation is attached.

Many radio talks have been given by the Supervisor and other members of the Saturday Staff. Also, P.T.A. groups frequently request talks on children's art work.

EXHIBITS

For a complete report on exhibits see Annual Report of Janet Mack. However, the following list is a summary of exhibits made up completely from the work of our Drawing Classes.

Exhibitions in the Museum

January	Educational Corridor	Work of Special Classes
March	" "	Work of Gallery Classes
May	" "	Work of Members' Classes
October	" "	Work of Outdoor Sketching Classes
"	Gallery IX	Assortment of Drawings for the Educational Section of "Art, the International Language"

Exhibitions Outside the Museum

January	Cleveland Public Library	Ink batiks "Russia"
February	" " "	Drawings and Paintings "Far East"
April	" " "	Chalk Drawings "Latin America"
May	Higbee Company	"Junior May Show"
May	Euclid, Ohio	Work of Euclid Students in Museum Classes
June	Lakewood Library	Chalk Drawings and Paintings "Near East"
September	Cleveland Public Library	Drawings and Paintings "European Traditional Costume"
November	" " "	Compositions in cut-paper "India"
December	" " "	German Posters and Toys

Also, many small groups of drawings and paintings have been mounted and taken to schools especially in Shaker, Lakewood, Parma and Catholic Schools.

1957

Plans for 1957 are necessarily tentative. During January, February and March since many galleries will be closed we are faced with the problem of limiting attendance. We await a decision concerning Chartered Bus Groups where registration is past due. Also, if classes are curtailed the problem arises regarding curtailment of staff members.

During the period while the Museum is closed there are of course many problems all of which depend on whether we have a place to meet Members' Classes, Gallery Classes, Chartered Bus Groups and Special Classes. And, of course, there is grave concern regarding plans for our large and excellent staff of teachers and assistants. They are all ready and anxious to continue.

Respectfully submitted,

Dorothy Van Loozen

Dorothy Van Loozen,
Supervisor of Children's Classes

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education

FROM: Dorothy Van Loozen, Supervisor of Children's Classes

SUBJECT: Annual Report, Outdoor Sketching Classes, 1956.

ENROLLMENT

Registration procedure during the period of June 1-15 went very smoothly because all details had been carefully planned with the Educational Office personnel. All fees were collected in advance (approximately \$2,000) and the registration and organization were all in order by the first day of class. This was mostly due to the fact that advance planning had been started as early as April when the attached announcement was multilithed and distributed to interested people. In May, descriptive notes were sent to the Publicity Department for release to papers and radio, all photographs in the files were checked for their possible use, and children were posed for press photographers.

At least eight suburbs (recreation departments and P.T.A. leaders) were contacted regarding the possibility of having afternoon classes for chartered bus groups. Unfortunately, there was not sufficient enrollment to start these groups this year but ground work has been laid for future classes. So we continued with the usual morning set-up and started classes on Tuesday, June 19 for a six week period continuing through July 27. On Tuesdays and Thursdays we had seven classes of children aged six through nine years and on Wednesdays and Fridays we had six classes of children ten years and over.

PROCEDURE

All classes assemble in the Auditorium where they are seated according to age at a spot designated by a sign bearing the name of teacher and age of class. Supplies are stacked on tables on the stage and are taken by the students to a designated spot in the Fine Arts Garden, or possibly to a studio. These latter rooms are used not only on rainy days but for the use of certain mediums, such as tempera paint, which cannot be easily taken out of doors. At the end of the morning all classes reassemble in the Auditorium for dismissal.

STAFF

Staff personnel was planned in May as follows:

Tuesday and Thursday

6	years	Miss Lois Raasch
6 1/2	"	Mrs. Jane Grimes
7	"	Mr. Price Chamberlin
7-8	"	Miss Nancy Serage
8 1/2	"	Mrs. Rita Myers
9	"	Miss Janet Mack
9 1/2	"	Mrs. Maude Pay

Wednesday and Friday

10	years	Miss Lois Raasch
11	"	Mr. Howard Reid
12	"	Mrs. Maude Pay
13	"	Mrs. Jane Grimes
13-14	"	Miss Nancy Serage
14 & over		Mr. Price Chamberlin

Assistants: Katherine Komocki, Judith Holzheimer, Mary Ellen Maher.

At the end of the summer session each teacher submitted a brief report containing suggestions for next year. Also exhibit drawings were turned in from every class. These included one or two from each child who had attended regularly and were fully documented as to; source material for lesson, problem, aim.

VOLUNTEER
ASSISTANTS

In April a request form for volunteers was sent to the Welfare Federation of Cleveland. Also, announcements were made by the Supervisors to the students in our oldest museum classes and in one or two senior high schools where we work regularly. Sixteen high school girls from greater Cleveland were interested and accepted for this summer work on which they were graded for school credit. An advance planning meeting was held with the Supervisor to explain the duties of a volunteer assistant and to assign their regular posts which are as follows:

SCHOLARSHIPS

Twenty students were chosen from the Gallery and Special Classes for scholarship awards. All were notified by letter prior to the registration.

EXHIBIT

An exhibit of the Work of the Outdoor Classes was put up in the Educational Corridor for the month of October and remained on display through the N/E/O/T/A/ Sessions. This was arranged according to medium or subject matter. A wide variety of materials were used such as crayon, pencil, water color, tempera, crayon-batik, cut and torn paper and other mixed media. The compositions as a whole tended toward modern abstractions. Particularly outstanding were a group of cut-paper compositions showing the New Wing in construction. We have had several requests for slides of this material and have even sent a set of photographs to a lecturer for Bristol University, England.

1957

The only question for 1957 is WHERE? We have a capable staff ready and eager to teach a group of interested students. The lesson-plan file will be left in "Live Storage" and drawing supplies and equipment can be available. So we will now wait for further information regarding decisions.

Respectfully submitted

Dorothy Van Loozen
Dorothy Van Loozen
Supervisor of Children's Class

THE CLEVELAND MUSEUM OF ART
Department of Education

SUMMER ACTIVITIES FOR YOUNG PEOPLE

1956

Children's drawing classes will be open to anyone six years through high school age, regardless of Museum membership. Boys and girls may attend Saturday classes as well as Outdoor Sketching Classes.

OUTDOOR SKETCHING CLASSES
in the Fine Arts Gardens

Tuesday, June 19, through Friday July 27,
9:30 to 11:30

YOUNGER GROUPS (6 through 9 years) - meet Tuesdays and Thursdays

OLDER GROUPS (10 through 16 years) - meet Wednesdays and Fridays

These classes are arranged for boys and girls who are interested in outdoor sketching and painting. Several classes will be formed and assigned to various teachers. On rainy mornings the classes will work in the galleries or studios to sketch from pictures in the Museum collections. Registration will be limited in order to control the size of classes. Fee for tuition and materials is \$5.00 .

ADVANCE REGISTRATION.....June 1 through June 15
IN THE DEPARTMENT OF EDUCATION

* * * * *

FREE GALLERY CLASSES
On Saturday Mornings, 9:30 to 12:00

These classes are planned for boys and girls who are interested in drawing in the Museum galleries. Classes are arranged according to age level and assigned to various teachers. All materials are furnished by the Museum. Registrations are taken only from 9:30 to 10:00 a.m. on any Saturday morning at the desk in the foyer.

For further information concerning the above classes, please call the
DEPARTMENT OF EDUCATION
Garfield 1-7340

THE CLEVELAND MUSEUM OF ART
Department of Education
1956

Report by Assistant Supervisor of Cleveland Public School System
Ronald Day

Only copy of this report is with Mr. Day

H a, b, c

THE CLEVELAND MUSEUM OF ART
Department of Education

TO: The Director

FROM: Mr. William E. Ward

SUBJECT: Annual Report for 1956 - Other Activities

During my second year as a trustee of the Motion Picture Council, I was elected treasurer of this organization. As the Museum's representative, I attend the Councils monthly meetings (average attendance 225)* making it possible to keep the membership informed, first hand, of Museum file programs and other activities. This type of personal contact is valuable not only for the educational program of the Museum, but for the Museum as a whole.

Once again it was my pleasure to arrange flowers in the galleries, during the May Show. Mr. Martin was most helpful with supplies of fresh flowers twice a week for the six week period of the May Show. Seven of the larger pieces of pottery were used this year for arrangements.

During the Spring, I conducted two six weeks courses for the Department of Education.

1. Composition for Color Photography
2. Serigraph Workshop.

In the Fall, I again offered my Serigraph Workshop, for which the demand had been so overwhelming in the Spring. As in the Spring, demand for class space was so great that we had to close registration the day my workshop was announced. My second course in the Fall was "Fall Color and Composition for Photography."

*It is interesting to note that the attendance has more than doubled during the past year. During 1955, the average attendance was 100.

Following is a list of my articles published during the year 1956, in The Bulletin of The Cleveland Museum of Art.

January, 1956

Buddhist Head

April, 1956

Two Rajput Paintings and Rajput Textile

I would like to note here that I designed two covers for the "Coming Events" folder of the Department of Education, two invitations for publicity, line drawings for the bulletin and the catalogue cover for the Venetian Tradition Exhibition.

It should be mentioned that only half of my time is spent in the Department of Education, the other half is with the Oriental Department.

Attached to this report is a list of film programs offered to Museum members and the public during the year 1956. This list contains both titles and attendances. Again this year, motion picture programs continue to be among the more popular events. We have for the most part, stressed the "art film" type of program. In addition we have screened both American and foreign films worthy of an audience interested in the motion picture as an art form, e.g. Ivan the Terrible, a Russian film, Pickwick papers, a British film, and No Resting Place, an Irish film. Three lecturers presented color films of the "travelling type" always a popular program among museum audiences.

Friday Evening Sound Films

Feb.	17	'56	Ivan the Terrible (Russian)	16 mm	400
March	2	"	Egypt (American)	"	220
April	13	"	Sylvie and the Phantom (French)	"	260
Oct.	19	"	Greece (American)	"	249
Nov.	23	"	Pickwick Papers (British)	"	<u>130</u>

Total Attendance 1259

Sunday Evening Sound Films

Jan.	22 '56	Short Films	16 mm	367
		Henry Moore		
		The Heart is Highland		
		Our Heritage #1		
		Our Heritage #2		
		The Road to Canterbury		
Feb.	12 '56	Short Films on Art	16 mm	350
March	18 '56	Major Barbara (British)	16 mm	365
April	8 '56	British Doc. Films	16 mm	350
May	13 '56	No Resting Place (Irish)	16 mm	250
Oct.	14 '56	Short Films on Art	16 mm	240
Oct.	28 '56	Flamenco (Spanish)	16 mm	340
Dec.	23 '56	Short Films	16 mm	<u>250</u>
		Fish Market		
		Pantomimes		
		Witch Doctor		
		Afternoon of a Faun		
		Images From Debussy	Total Attendance	2462

Films with Lectures (Silent)

Jan.	29 '56	(Mrs. E.R. Miles)	16 mm color	540
Feb.	3 '56	Journey to Skeleton Coast (Q. Keynes)	16 mm color	175
April	27 '56	The Desert Story (H.H. Harrison)	16 mm color	<u>355</u>
			Total Attendance	1070

SUBJECT: Annual Report, 1956 - Exhibitions

Exhibitions Presented in the Little Gallery

Jewelry Past and Present	Feb. 7 - April 2
Crafts from Japan	April 4 - June 4
Monumental Sculpture in Miniature	June 6 - Sept. 4
Primitive to Contemporary Sculpture	Sept. 6 - Nov. 1
Venetian Decorative Arts	Nov. 2 -

Exhibitions Presented in Gallery IX

Art: The International Language	Oct. 2 - Nov. 4
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Five exhibitions were presented in The Little Gallery this past year all of which were enthusiastically received. It is with regret that we must now close the Little Gallery which has served the public and educational institutions alike for thirteen years. Closing the Little Gallery is made easier however, with the prospects of enlarged gallery space for educational exhibitions, being made available with the opening of the Museum's new wing at a later date.

The first exhibition, Jewelry Past and Present, suggested by Mrs. Dorothy Van Loozen, presented a brief survey of the world history of jewelry. An enamel cross by Charles Jeffery and an enamel necklace by Kenneth Caldwell helped greatly pointing up the contemporary side of the show. Both pieces were lent by the artists. A pair of earrings from 19th century Germany were lent by Mrs. Van Loozen. The balance of the show was made up of museum owned pieces.

Crafts From Japan

This exhibition presented the crafts and folk arts of present day Japan.

The show was arranged with four general groups.

1. Objects related to preparation and serving of refreshments and meals.
2. Objects related to the tea ceremony.
3. Costumes and Textiles
4. Toys

All objects for this show, Crafts From Japan were lent by Miss Nancy Serage.

Monumental Sculpture in Miniature

This was an exhibition of wide appeal. It was an attempt, in a limited sense, to show certain influencing factors, by way of primitive sculpture, on the contemporary sculptor. As stated in the text for this show, "The work of contemporary sculptors often follows the creative thinking of primitive man."

Venetian Decorative Arts

The final show held in the Little Gallery, Venetian Decorative Arts was designed as a companion exhibition for the major show, the Venetian Tradition held in galleries IX and X. Without the generous loans of Mr. William M. Milliken, the show Venetian Decorative Arts would not have been as complete a story nor as helpful an exhibition to compliment the Venetian Tradition as it was. Museum furniture, glass, miniature painting, textiles and lace with Mr. Milliken's contemporary glass, XIII century painted boxes and drawings of Venice made this show a valuable background, although limited in size, for the Venetian Tradition.

One major Department of Education Exhibition was held this year, Art:

The International Language. This was an exhibition for the UNESCO "Crusade for Museums" to help promote art museums as a means to international understanding. Through understanding the art of man the world over, we begin to appreciate his philosophy of life and his emotions. The exhibition was in three parts.

1. Religious Art
2. Secular Art
3. Museum Education

The show opened with religious art for art began as religion. The pre-historic cave drawings were in effect an offering or form of worship to man's unseen protectors and benefactors, his Gods. In this section examples of arts and crafts of the five major living religions were brought together. Starting with Hinduism, one of the oldest living religions, and followed by examples of the art of the Buddhists, Christians, Hebrews and closing with the decorative arts of Islam, the first section presented a comparative collection for the student and gallery viewer alike. In addition to objects from the Cleveland Museum of Art collection and loans from the temple Museum, quotations from the major literary works of the five religions were used. Opening the Christian section, a verse from the XIX Psalm was used, for the Hindu section a verse from the Bhagavad Gita, for the Hebrew section a short prayer from their order of service, for Buddhism a quotation from words attributed to the Buddha, and for Islam a quotation from the Koran.

The second division of the exhibition, Art: The International Language attempted, through bringing together secular arts from the four corners of the world and from the major cultures of the world, to bring about a fuller understanding between the people of the world. The collections making up this second division of the exhibition were divided into four parts;

- A. The Family
- B. Everyday Life
- C. Historic Events and Portraits
- D. Utilitarian Objects

In this fourth group furniture, pottery, textiles, jewelry, etc., helped in presenting the story of man in history and today.

As Dr. K.B. Codrington said, "History is incomplete without Art-History." and as Eric Newton once said, "Only when the spectator shares the cultural background and understands the artist's state of mind can a work of art strike with full effect."

The last section of the exhibition dealt with education in a museum and by the museums in the community. Drawings and paintings by children in museum classes as well as photographs of work with classes in studios and galleries showed the importance of education in an art museum. Another important function of education in a museum is lending exhibitions to organizations outside the museum walls. Photographs of several such exhibitions plus an actual circulating exhibition complete the third section of the exhibition, Art: The International Language.

Attached to this report is a complete list of museum and loan objects used in the above exhibition.

ART: THE INTERNATIONAL LANGUAGE
GALLERY IX

October 2 to November 4, 1956.

2062.56	Oil painting by Sebastian Hiene - Cleveland Public Square ca. 1838 Lent by the Western Reserve Historical Society	
2063.56	Menorah, silver - filigree - Czechoslovakian	
2064-2066.56	Habdallah service, repousee silver - East German, 19th C. (Spice box, taper stick, wine c p)	
2067.56	Haggadah, reproduction of Darnistadt Haggadah (book) French-Hebrew Lent by The Temple Museum.	
1133.22	Bellows	Stag at Sharkey's
16.801	Italian XV c.	Horse Race in the Street of Florence
43.377	Teniers	Game of Backgammon
42.637	Cuyt	Travellers in a Hilly Landscape
23.223	Mammeri	Interior of a School Coranique
46.444	Matisse	Fetes des Fleurs
39.269	Renoir	Three Bathers
46.83	Degas	The Ballet Dancers
1655.16	Lawrence	Portrait of Benjamin West
42.647	Turner	Burning of the Houses of Parliament
26.554	Hilliard	Sir Anthony Mildmay
17.946	Peale	George Washington
49.571	Tiepolo	Horatius Cocles Defending Rome Against Etruscans
49.187	Guardi	Visit of the Pope
49.188	Guardi	Visit of the Pope
52.539	Hassam	Fifth Avenue, 1919
50.455	Toulouse-Lautrec	Yvette Guilbert (drawing)
52.113	" "	La Blanchisseuse "
26.111-122	Durer	The Great Passion (prints)
20.379	Cassatt	After the Bath
16.793	Moroni	Portrait of a Gentleman and His Wife
50.399	Rouault	Head of Christ
16.1037	Rubens	Triumph of the Holy Sacrement
30.22	Magnasco	The Synagogue
41.68	Austrian, Salzburg	Adoration of the Magi
1696.46	Henry Moore, English	Family Group
3204.37	Barlach, German	Singing Man
18.329	Rodin, French	Man of the Age of Bronze
19.38	French	Apostle
1621, 1622-25	Italian	Angels
30.622	Spanish	Virgin
54.387	French	Angel of the Annunciation
51.316	Italian, Sansovino	Madonna and Child
2203.35	Charpentier, French	The Nurse
51.541	Pillon, French	Seated Woman with Two Children
47.272	Mexican	Pottery Shaving Bowl
2085.49	Scheier, American	Pottery Bowl
40.197	Farnum, American	Silver Tea Pot
21.570	French	Chair
42.615	Italian	Arm Chair
51.303	English	Vase

ART: THE INTERNATIONAL LANGUAGE

15.65	Chinese, sculpture	Kwanyin
35.146	" "	Seated Buddha Stele
31.450	" "	Harpist
55.36	" Painting	Landscape after Kuo Chung-shu
54.791	" "	Scholar's Leisure
54.582	" "	Wandering in the Moonlight
55.38	" furniture	Gaming Table
48.222	" pottery	Tz'u-chou-stem Cup
54.373	Japanese, sculpture	Shinto Diety
29.991	" painting	Seated Official
53.644	" "	Kokei Sancho - screen
52.260	Greek, sculpture	Lucius Verus
53.124	Etruscan, sculpture	Dancing Maenad
3952.20	Egyptian, sculpture	Seated Official and His Wife
55.51	Indian, sculpture	Agni
30.331	" "	Nataraja
42.562	" "	Vishnu, Cambodia
35.147	" "	Shiva, Cham
32.116	" "	Seated Buddha, Bengal
35.146	" "	Parvati
55.48	" painting	Palace Scene
39.537	" pottery	Pouring vessel
45.14	Egyptian sculpture	Boat
44.495	Persian XV c.	Bookbinding
44.235	Syro-Egyptian, Mamluk XIV c.	Glass, enamel
33.493	Egyptian IX c.	Manuscript - page of Koran
39.507	Persian, XI-XII c.	Manuscript - page of Koran
24.746a	Persian, XVI c.	Manuscript - title leaf of Koran
33.440	Spain, Hispano-Islamic	Manuscript - page from Koran
42.825	Chinese XVIII c.	Tapestry
52.152	Spanish, Hispano-Islamic	Textile
26.22	Persian, XVII c.	Textile
1909.45	Peruvian, S. Coast, Paracas	Pancho Lent by John Wise
52.551	French, Louis XV	Textile
52.548	" "	"
54.304	French or Italian XVIII c.	Textile
54.321	Italian or Spanish XVI c.	"
48.497	Laverne original, 1947, Amer.	"

Respectfully submitted,

William E. Ward

5

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education

From: Doris E. Dunlavy, Administrator,
Division of Circulating Exhibits

Subject: Annual Report, 1956

<u>Statistics</u>	<u>1954</u>	<u>1955</u>	<u>1956</u>
Exhibits placed in cases	870	929	899
Individual objects for class room use	6446	8080	6621
Paintings and framed prints	172	175	104
Wall exhibits, delivered by Museum	25	30	31
Posters	79	61	63

The Division is indeed fortunate in having two people of the intelligence and ability of Mr. Alvarez and Mr. Hollendonner who work together so well. The Division was, however, understaffed for the three months that Mr. Alvarez was away which included the first two weeks of September. This created an unfortunate situation for the Division since that was the opening of the schools, one of the busiest times of the year. Exhibits ran behind schedule and have continued to do so in spite of the greatest efforts.

The volunteer work done by Mrs. Ruggles, executed in her usual quiet and efficient manner, has again made it possible to have all file cards for objects accessioned into the lending collection up to the December meeting completed for this office and the registrar. This service could be rendered only by one with her ability, experience and interest in the Division.

Loading and unloading of the materials going in and out of the building is still a difficult problem, consuming a great amount of time. This problem will be eliminated in the new addition and will permit an additional installation to be made on many trips.

This Division has again cooperated with numerous institutions in planning and working out their educational programs. Miss Lee Lange of the Akron Art Institute was in this Division in November to study the system used here. Exhibits were planned and installed in six cases for each of six programs at the Cleveland Public Library for the Roads to World Understanding programs. Material was borrowed for a number of these from several departments this year to supplement that which is in the lending collection. Drawings and other materials were delivered also. Since The Cleveland Museum of Art is one of the sponsors of this program, many planning meetings and the programs were attended by the head of this Division as a Museum representative.

Mr. Alvarez delivered, helped install and picked up the material for the "Junior May Show" at the Higbee Company. A group of nineteen paintings from the lending collection, the Mary A. Warner Collection and the Primary Series was selected by Mrs. McBride and Mrs. Dennison for exhibition at the Intown Club. The installation on November first was supervised by Mr. Hollendonner. The exhibit was dismantled and the paintings returned to the Museum on December 6 by the staff of this Division.

A number of services have been rendered to other departments including the delivery of bulk mail to the main post office, making signs for various galleries and cutting mats for the library, etc. Mr. Alvarez worked for four days on the May Show and Mr. Hollendonner worked for several days making scale drawings of objects from the Treasure Room. The Junior Museum was dismantled under the supervision of this Division and all articles on display were packed and stored with the lending collection. It is understood that both Educational and Primary Series objects in this group are to remain in educational storage until the opening of the new addition.

Earlier in the year considerable time was spent restoring or mounting materials so that they became usable in exhibits for the first time.

There is much of this to be done. Some time has been spent also on the files but there is much to be done and little time to do it. With the move into the new addition the files will need more attention.

Samples of the new accessions of the Division were selected and displayed in the class room and information given to the Educational Department staff at the September 27th staff meeting.

There have been some noteworthy accessions this year. Most outstanding were purchases of primitive material through the Harold T. Clark Educational Extension Fund. A painted storage box, mask and totem of the Northwest Coast Indian culture and carved wood figures from Africa and New Guinea are outstanding examples. Good examples of various modern crafts from Japan, Europe, Mexico and the United States were purchased through the same fund. Interesting prints by Pierce, Frascioni, Hofer and Levey have been added to the collection.

A good study collection of Chinese textiles was received as a gift from Mrs. Mabel Bacon Happer of San Francisco. Miss Elta Albaugh added the contemporary painting "Monastic" by Shawkey to the collection. It is now in the Traveling Water Color Show. A gift from Frederick L. Taft, Jr. has added the first original paintings of an early date to the collection. This group of two Flemish and one German 15th and 16th century paintings has already found favor with borrowers.

Three paintings were acquired for the Mary A. Warner Collection: water color, "Pittsburgh" by Paul Travis; water color, "Landscape No. 1" by Anthony Vaiksnoras; and water color, "Side Streets" by Donna Lee Francis. All three paintings have been used extensively since their acquisition, the Vaiksnoras now being in the Traveling Water Color Show.

Lists of material for "Live Storage" and "Dead Storage" were made early in November in preparation for the plans to relocate in the west wing.

Actual sorting of materials began almost at once with one or more members of the staff of the Division sorting or packing at most times. The regular work of the Division has suffered considerably. Fewer exhibits have gone out and the Division is behind schedule for many institutions but the installations have been carefully planned to maintain standards.

Noris E. Dunbar

PURCHASES, 1956

1 Basket	North American Indian, Papago
2 Baskets	North American Indian, Pima
1 Basket	North American Indian, Navajo wedding basket
1 Madarin skirt	Chinese
4 Madarin squares	Chinese
1 Embroidered scarf	Chinese
1 Raffia giraffe	German, modern
1 Raffia zebra	German, modern
1 Lithograph, "Two Girls"	Karl Hofer, German, modern
1 Woodcut, "New Skates"	Leona Pierce, modern
1 Enamel tray	Dorothy Manbeck, Cleveland, modern
1 pottery jar	William A. Neumann, Cleveland, modern
1 Pottery jar	Patanban, Mexican, modern
1 Pottery jar	Guerrero, Mexican, modern
1 Pottery bowl	Guerrero, Mexican, modern
1 Tin candlestick	Oaxaca, Mexican, modern
1 Pottery toy	Puebla, Mexican, modern
2 Basketry figures	Jalisco and Michoacan, Mexican, modern
2 Pottery figures	Guerrero, Mexican, modern
1 Carved gourd bowl	Tobasco (?), Mexican, modern
2 Gourds - lacquered	Olinala, Guerrero, Mexican, modern
9 Toys	Mexican, modern
10 Cut paper banners	Guanajuato, Mexican, modern
3 Alter edges	Puebla, Mexican, modern
3 Cut paper hangings	Puebla, Mexican, modern
3 Cut paper figures	Mexican, modern
8 Printed napkins	Robert Darr Wert, American, modern
6 Printed hangings	Robert Darr Wert, American, modern
24 Greeting prints	Robert Darr Wert, American, modern

Purchases, cont.

3 Painted wood birds	Swedish, modern
2 Woodcuts	Milton Levey, modern
1 Lithograph	Milton Levey, modern
2 Painted canoe paddles	Northwest Coast Indian
3 Costume dolls	Chinese
1 Model rain coat and hat	Chinese
1 Model totem pole	Northwest Coast Indian
5 Embroideries	Chinese
2 Wooden birds	Swedish modern
1 Lucia	Swedish modern
5 Temple figures	Swedish modern
2 Candelholders	Swedish modern
3 Wood doves	Swedish modern
5 Wood bowls & trays	Swedish modern
3 Wood crosses	Swedish modern
2 Pottery bowls	Thomas Toft, Danish, modern
2 Brass dishes	Swedish, modern
3 Pottery bowls	Swedish, modern
3 Cloth animals	Swedish, modern
1 Wood tree	Swedish, modern
6 Painted wood cats	Swedish, modern
1 Straw angel	Swedish, modern
1 Metal crow	Swedish, modern
1 Wooden horse	Swedish, modern
4 Painted hedgehogs	Swedish, modern
4 Painted birds	Swedish, modern
5 Wooden figures	Swedish, modern
1 Peacock, wood	Swedish, modern
1 Crache set, wood	Swedish, modern

Purchases, cont.

6 Candleholders, wood	Swedish, modern
3 Wooden roosters	Swedish, modern
1 Bird mobile	Swedish, modern
2 Wooden animals	Swedish, modern
2 Angels, wood and metal	Swedish, modern
8 Textiles	Swedish, modern
4 Pottery bowls & plates	Melvin Best, American, modern
1 Pottery jar with lid	Japanese, modern
3 Pottery plates	Japanese, modern
1 Pottery bowl with cover	Japanese, modern
2 Pottery ash trays	Gamboni, Italian, modern
7 Pottery cups	Japanese, modern
6 Wooden saucers	Japanese, modern
6 Misc. objects, bamboo	Japanese, modern
12 Sheets blocked paper	Japanese, modern
3 Wooden horses	Japanese, modern
5 Tea caddies	Japanese, modern
1 Model house	Japanese, modern
1 Set dolls, wood	Japanese, modern
7 Dolls, wood	Japanese, modern
1 Painted wood storage box	Northwest coast Indian
1 Mask, painted wood	Tlingit, Northwest Coast Indian
1 Totem pole, painted wood	Haida, Northwest Coast Indian
1 Figure, carved wood	New Guinea, Sepik area
2 Lime spatulae	New Guinea, Massim area
1 Prow spirit figure	Solomon Island
1 Figure, carved wood	African, Ivory Coast, Baoule Tribe
9 Metal sculpture creatures	Milton Williams, American, modern
1 Metal tea caddy	M. Foxton, American, modern

Purchase cont.

1 Pottery plate	By Rose, Amer. Indian, San Ildefonso
2 Pottery bowls	American Indian, Acoma
4 Pottery saucers	American Indian, Acoma
1 Pottery bird	American Indian, Acoma
3 Pottery vases	American Indian, Santa Clara
1 Pottery bird	American Indian, Santa Clara
4 Kachinas	American Indian, Hopi
2 Pottery pieces	Chinese, modern
1 Metal dish	Richard K. Thomas, New Mexico, Amer., modern
1 Pottery bowl	Felix, Tissot, French, modern
1 Walnut bowl	American, modern
2 Pottery dishes	The Cathers, American, modern
1 Pottery bear	Brayton Pottery, American, modern
1 Pottery ash tray	Rupert Deese, American, modern
1 Glass vase	Blenco, American, modern
1 Wooden bear	Danish, modern
1 Lacquered box	Japanese, modern
2 Lacquered trays	Japanese, modern
1 Redwood bowl	California, America, modern
1 Redwood box with cover	California, American, modern
1 Glass dish	Kedelv, Orrefors, Swedish, modern
1 Wooden Rhino	Kenya, modern
3 carved gourds	Peruvian, modern
1 Glass vase	Johansfors, Swedish, modern
1 Glass vase	Hirschberg
1 Corn husk bag	American Indian, Nes Perces Tribe
1 Pottery dish with cover	Japanese, modern
4 Lacquered bowls	Japanese, modern
1 Pottery plate	Japanese, modern

Purchases, cont.

1 Pottery bowl	American Indian, Hopi
1 Lacquered box-doll	Japanese, modern
3 Wooden toys	German, modern
4 Papier mache tigers	Japanese, modern
1 Tin star	Mexican, modern
2 Wooden angels	Italian, modern
1 Printed hanging	Ilse Macholm, Danish, modern
1 Wooden bird	Swedish, modern
2 Nests wooden figures	Polish, modern
1 Pottery animal	Mexican, modern
2 Costume dolls	Polish, modern
2 Sets 5 generation dolls	Japanese, modern
2 Good luck dolls	Japanese, modern
4 Kokeshi dolls	Japanese, modern
2 Dolls	Japanese, modern
2 Sets dolls	Japanese, modern
2 Corn husk figures	Mexican, modern
2 Toy animals	Japanese, modern
4 Paper and wood dragons	Japanese, modern
2 Paper decorations	Japanese, modern
1 Bamboo horse	Japanese, modern
1 Raffia stork	Japanese, modern
1 Toy	Japanese, modern
2 Lanterns	Japanese, modern
1 Toy	Italian, modern
1 Toy	German, modern
1 Basketry bird	Modern
3 Basketry dolls	South American, modern
2 Voodoo figures	Modern

Purchases, cont.

1 Woven bag	Peruvian
3 Tin plates	Mexican, modern
2 Woven mats	Mexican, modern
3 Advent calendars	Danish, modern
2 Strips weaving	European, modern
2 Prints in color	Gisella Loeffler, modern
1 Embroidered bag	Madeira, modern
3 Handprinted papers	Italian, modern
4 Palm grasshoppers	Mexican, modern
2 Sets place mats	Robert Dorr Wert, American, modern
17 Handprints on linen	Robert Dorr Wert, American, modern
2 Baskets	American Indian, Papago, modern
2 Carved wood figures	Trygg, Swedish, modern

Albaugh, Elta	Watercolor, "Monastic" by Sigmund Shawkey, Cleveland
Cleveland Bd. of Education	- 27 Drawings by Japanese children
Cohn, Louis M.	Pottery incense burner, Guatemalen Metal scraper, Central American
di Nardo, Mrs. Antonio	Etching, La Rentree, Charles Emile Jacque
Dunn, Mrs. Louise M.	Strip embroidery, Chinese modern Grass cloth, Philippine, modern 4 Mandarin squares, Chinese 3 Embroidered sleeve bands, Chinese, modern Embroidered doily, Chinese, modern Tapestry hanging, Chinese, 19th century Mandarin skirt, embroidered, Chinese 4 Textiles, Chinese, modern Lace, darned netting, Spanish, 19th century 2 Towels, Spanish, 20th century 3 pieces beadwork, American Indian 7 Sleeve bands, Chinese, early 20th century 3 Batiks, Javanese, modern 4 Samplers, American 19th century 3 Samplers, unassigned Textile, stenciled, American modern Piece coverlet, early American 12 Embroideries, Toluca, Mexican, modern 2 Majolica plates, Italian, modern 3 Decorated boxes, Nurenberg Pottery bowl, American or English, 1875 Pottery plate, Mexican 3 Enamels, German, modern 2 vases, English Silver bowl, Sylvester, American, modern Pottery horse, Cowan Jr. American, Modern Mother and Child, pottery, Tenkacs, American, modern Pottery camel book ends, Alexander Blazys Mice, ceramic, German Figure of a girl, bronze, Abastenia Eberle, American modern Painting on fabric, Mme. Gravet (?) Watercolor "Stairway in Naples" by S. Lucia Drawing "Nude" Michael Sarisky, American, modern 9 Bohemian glass pieces 1 German glass perfume bottle
Fawcett, Mrs. Harriett B.	4 Embroideries, Chinese 1 Embroidery, Persian 13 Embroideries - misc. fragments
Fleck, Mrs. John S.	Serape, Mexican, 19th century
Happer, Mabel Bacon	25 Textiles, Chinese, mostly modern

Gifts - Cont'd.

Hardy, Dora	Basket, South Sea, modern Shepherd's reed pipe, Peru, modern
Hutchins, Blanche S.	Leaf from a Book of Hours, French, 1440
Munger, Marguerite	Covered bowl, glass, French, Lalique
Prasse, Leona E.	3 Woodcuts by Orville H. Peets 6 Etchings - Hans Figura 2 Etchings - Wenzel Hollar 1 Etching - H. Gordon Warlow 3 Drypoints - H. Gordon Warlow 1 Drawing - Joseph A. Boersig 1 Etching - Robert Lenard 4 Woodcuts - Hans Alexander Mueller 1 Etching - Mily Possoz 1 Etching - Oskar Tordai - Schilling 1 Drypoint - Albany Howarth
Seidmann, Mrs. Elmer	2 Nests of baskets, Jamaica and Hawaii Pair child's shoes, Yugoslavia, modern
Taft, Frederick S. Jr.	Oil painting, Madonna and Child, Style of Hans Memling XV century, Flemish Oil painting, Crucifixion with Virgin, St. John and Mary Magdalen, German, after 1500. Oil painting, Annunciation, Early XVI cent. Flemish
Tolles, Mrs. F.C.	3 Pottery jars, American Indian, 20th century 5 Baskets, American Indian

6

THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education

FROM: Marguerite Munger, Supervisor of Club Activities

SUBJECT: Annual Report, 1956

Attendance:

1. Course and Club Series

- a. Museum Saturday Mornings
1st half-year continued with
Treasures of the Museum

2nd half-year
Understanding Traditional Art
(to be continued, Feb., - April, with Understanding Modern Art)

		28 talks	563 attendance
b.	Ophello Club - <u>Crafts</u>	9	154
c.	College Club - <u>Art Appreciation</u>	12	167
d.	Women's Civic Club of Cleveland Heights - <u>Miscellaneous Talks</u>	4	130
e.	City Hospital Alae. - <u>Inter. Dec.</u>	<u>3</u>	<u>80</u>
	TOTAL	56	1094
2.	a. Sunday Gallery Talks	6	355
	b. Docent	6	15
3.	Other Talks Inside Museum	47	1419

4. Talks Outside Museum

(*3 included above under courses-series)

Feb.	Lakewood Congregational Church	\$15.00	110
"	*City Hospital Alae.	15.00	30
Mar.	*City Hospital Alae.	15.00	25
Mar.	Fairwood P.T.A.	15.00	150
Mar.	Little Garden Club	15.00	40
Apr.	Trinity Congregational Church	15.00	50
"	*City Hospital Alae.	15.00	25
Sept.	Willoughby Art Club	20.00	20
Oct.	East Cleve. Congregational Church	15.00	60
Nov.	Kappa Kappa Gamma	<u>15.00</u>	<u>40</u>
	TOTAL	10 talks	\$155.00 550
5.	Docent Service	6	1.00 15
	(most of the visitors receiving this guidance have been young foreigners working abroad for U.S. Information Service.)		
6.	Conferences	<u>8</u>	<u>15</u>
	TOTAL	132 talks	3358
7.	Information Service	6 hours	

Fees Received

\$156.00
3.50*
 \$159.50

*Mileage money received.

MISCELLANEOUS COMMENTS:

1956 was a spotty year. Through the first nine months, March and May were the only months to show an increase. In the fall, however, after the opening of the parking lot, business picked up substantially but not enough to counter-act the earlier falling-off. So the year ended with some decrease in the attendance.

One encouraging note was the addition to the clubs scheduling series of talks, the Music and Arts Department of the Women's Civic Club of Cleveland Heights. This is a large and active group which for a long period of time had been coming once nearly every year for a single talk, usually in the May Show.

Looking ahead, a vigorous promotional campaign should be put on during the latter part of the time when we are closed, to make new contacts and renew old ones, in preparation for the opening of the new building.

Respectfully submitted,

Marguerite Munger

Marguerite Munger

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Curator of Education
FROM: Janet L. Mack
SUBJECT: Annual Report for 1956

January	9 - February	19	Work of Special Classes
February	20 - March	25	Work of Japanese Children
March	26 - May	2	Work of Gallery Classes
May	2 - June	5	Work of Member's Children
June	6 - June	25	Photographs of Japan by Werner Bischoff
June	26 - September	24	American Watercolors from the Museum Collection
September	25 - November	15	Work of Summer Outdoor Classes
November	15 - January	15	Print Department - Print Club of Cleveland Presentation Prints

The Educational Corridor has contained a variety of exhibits during the year 1956, these always proving very popular with Museum visitors, and often being requested by classes as a part of their Museum tour. The exhibits for the corridor are prepared by Miss Janet Mack with the assistance of Miss Lois Raasch.

Through the Cleveland Board of Education a group of paintings by Japanese Children from Yahata City, Japan were made available for display in the Educational Corridor. Supplementing this material was a group of Japanese Children's drawings brought to the Museum by Miss Nancy Serage. This proved to be a particularly popular exhibit. At the close of the exhibit all of these pictures were donated to the Division of Circulating Exhibits.

The exhibit of Photographs of Japan was a travelling exhibit obtained through the Smithsonian Institute in Washington D.C. Since this show only partially filled the Education Corridor additional material was lent by the Division of Circulating Exhibits which was arranged for exhibit by Miss Mack and Miss Raasch.

During the Summer a group of American Watercolors belonging to the Museum collection was on display. These were chosen with the summer classes in mind, for they were used regularly by the teachers of these classes in developing their lessons.

Following the exhibit of work by Summer Outdoor Classes, the Print Department required the Educational Corridor space for their exhibit in relation to the activities of the Print Club of Cleveland, so that no additional special exhibits were arranged for by the Education Department.

EXHIBITS DISPLAYED OUTSIDE THE MUSEUM

Work from Museum Classes	Higbee Company, May 1956
Posters "Roads to World Understanding"	Cleveland Public Library
Posters "Roads to World Understanding"	Hough Branch Library
Posters and Lending Collection Material	Lakewood Public Library

A special exhibit of children's work is prepared each year for display at Higbee's auditorium. This year it represented work from all types of Museum classes.

Posters are made regularly by the members of the Museum Special Classes for display at the Cleveland Public Library in connection with the "Roads to World Understanding" program held there. These posters are now being sent on for display at the Hough Branch Library following their use at the main library. A special group of posters and lending material was selected and installed by Miss Mack at the Lakewood Library where it remained on display in the library auditorium throughout the summer.

An additional service of this department has been the selection and installation of a group of large library color prints at Belvoir School. Four times a year, Miss Serage take care of this project, sending out information about the reproductions selected.

The preparation of Special exhibits is more than one person can handle. During 1956 Miss Mack was assigned to do this work and she was regularly assisted by Miss Reasch and from time to time by other members of the Educational Department. Due to a lack of space for the preparation of exhibits and the necessity of moving supplies and exhibit panels continually fewer exhibits have been developed during 1956 by the Educational Department. It is hoped that with a more permanent work space, we will be able to prepare a greater variety of exhibits.

Respectfully submitted,

Janet L. Mack

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THE CLEVELAND MUSEUM OF ART
Department of Education

TO: Dr. Thomas Munro, Curator of Education
FROM: Nancy Serage
SUBJECT: Annual Report on Saturday Staff Meetings, 1956

AIMS OF THE SATURDAY STAFF MEETINGS

- 1 - To acquire new information about traveling or permanent Museum exhibits that may be of use in teaching or that may become part of the background of knowledge of the teachers.
- 2 - To share ideas on how to use traveling and permanent Museum exhibits in teaching classes.
- 3 - To hear reports on art books, the use of new art materials, new technique, crafts, etc. that might be used in classes or should be known by art teachers.
- 4 - To discuss new theories and practices in Art Education and their application to the Museum teaching situation.
- 5 - To afford the teachers some time in which to visit and study traveling and permanent exhibitions and to investigate new and old library, and lending collection material.

In order to satisfy these aims, the following schedule of meetings was arranged for the last year, after the requests of the teachers were made and after consultations with Dr. Munro and Mrs. Van Loozen. Study hours have occurred on the average of once a month or whenever there was no other subject to be discussed. Our speakers this year have been Museum staff members, curators and teachers. Dr. Chapman from Western Reserve University, Mr. Travis and Mr. McCullough from the Art Institute, Mr. Weiner and Mr. Luck from Akron were our visiting speakers.

Calendar of Saturday Staff Meetings
For 1956

January	9	Ronald Day, on New York Conference on Art Education and Aesthetics.
January	14	Study Hour.
January	21	Discussion on Special class exhibit work.
January	28	Paul Travis on "The Family of Man" exhibit.
February	4	Dr. Thomas Munro on "The Family of Man" exhibit.
February	11	Study Hour
February	18	Mr. Luck from the Akron Art Museum on "The Child and His Art."
February	25	Study Hour
March	3	Nancy Serage on "Japan".
March	10	Mr. Milliken on the plans for the new building.
March	17	Dr. Chapman on the LeGros exhibit.
March	24	Discussion on Gallery class exhibit work and lessons
March	31	Nancy Serage on her trip to India.
April	7	Dorothy Shepherd on Museum Textiles.
April	14	Joseph McCullough on painting in Encaustic.
April	21	Ella Tallman on new accessions in the Library and Slide Department.
April	28	Study Hour
October	6	Organization meeting.
October	13	Dr. Thomas Munro on the non-objective exhibit in Gallery X.
October	20	Discussion of Summer Class exhibit work and lessons.
November	3	Ronald Day on his trip to Italy.

November	10	Study Hour
November	17	Bernard Weiner on the "Art For The Fairmount Temple" exhibit.
December	1	Edward Henning on the "Venetian Tradition" exhibit.
December	8	Study Hour
December	15	Mr. Van Loozen on her trip to Spain.

Respectfully submitted,

Nancy Serage

Nancy Serage

THE CLEVELAND MUSEUM OF ART
Department of Education

To: Curator of Education
From: Edward Henning, Assistant Curator of Education
Subject: Annual Report, 1956; three sections:

- a. Saturday Entertainments
- b. Activities not Covered by Statistical Reports
- c. General Comments

a. Saturday Afternoon Entertainments for Children

The Saturday afternoon programs have gone very well this past year. The programs have been varied but kept at a high level of excellence. The aim is to develop the perception and taste of the young audience in matters of the theater, whether live or filmed. I believe that this program has been successful judging by the attentiveness and the positive response to good quality films, puppet plays and other types of entertainment. This is all the more remarkable considering the age level and the mixed audiences. A great deal of the credit for the good behavior of the Saturday afternoon group belongs to Joseph Schmitt and Mike Szabo of the Superintendent's staff who have been invaluable in maintaining good order and discipline. Mr. Woide, who supervises the groups who eat their lunch here and then assists with the Saturday afternoon program has also been most reliable.

The sound equipment for films is now better than it has ever been before.

b. Activities not Covered by the Statistical Report

Statistics by no means tell the whole story of the activities carried on by the Department of Education. Figures could be higher in many cases if we were willing to lower our standards and schedule programs on the level of popular entertainment. The business of our Institution, however, is to raise standards and therefore, to present only programs which are of the highest quality.

The staff of the Educational Department spends a great deal of time in activities which do not appear on the statistical report. The following pages have been prepared to clarify some of these activities.

1. EXHIBITIONS

A. Preparation of Exhibitions in Educational Corridor:

Children's drawings, including Gallery Classes, Members' Classes, Special Classes, and Outdoor Classes, as well as exhibitions from outside of the Museum. Preparation of a schedule for these exhibits and supervision of their installation.

B. Preparing, labeling, mounting of Exhibitions of Children's drawings to send out of the building; i.e. Higbee's Annual Junior May Show, the Cleveland Public Library and many other exhibits for libraries and schools outside of Cleveland.

C. Scholastic exhibit at Halle's. This takes several weeks' time of the three Cleveland Public School teachers.

2. MUSEUM CO-SPONSORED EVENTS IN COLLABORATION WITH OTHER ORGANIZATIONS

A. "Roads to World Understanding" Programs: committee meetings, conferences with Special Class teachers about drawings to be made, attendance at all Wednesday evening meetings at the Library by Mrs. VanLoozen and Miss Dunlavy.

B. Inter-Museum Council: Museum representatives are Mr. Day and Mr. Henning.

C. The Welfare Federation of Cleveland: Museum representatives are Mrs. Hornung and Mr. Henning.

D. The Film Council of America: Museum representatives are Mr. Ward and Mr. Henning.

3. STAFF MEMBERS ACT AS JUDGES IN CONTESTS: Judging poster and other art contests in schools; contests sponsored by newspapers and radio stations, Berea County Fair, City Recreation Department, and others.

4. CONFERENCES

- A. Conferences of teachers to check portfolios of special students for recommendations for scholarships to Art School, to Outdoor Classes and for Special Museum classes.
- B. Conferences with outside teachers - Museum instructors act as consultants on use of Museum material, services offered by Museum, etc.
- C. Constant teacher conferences to organize the age levels in Saturday classes in order to allow more students to be included.
- D. Conferences with teachers - planning weekday and Saturday teaching problems and procedures.
- E. Conferences with visitors from other museums and institutions all over the world, discussing the work of the Educational Department.
- F. Conferences with Publicity Department concerning lecturers, members' classes and other problems.
- G. Conferences with curators to organize the Friday, Saturday and Sunday programs and members classes.
- H. Conferences with Western Reserve professors to arrange classes in Museum.
- I. Conferences to train in new teachers.

5. GRADING TESTS AND NOTEBOOKS for courses given by Museum instructors in schools, courses given at Western Reserve and in Shaker Heights and Cleveland Heights schools where the art curriculum has been carefully worked out with a Museum supervisor.

6. SCHEDULING

- A. Scheduling of school classes both in and out of the building; individual

classes, series of talks, assemblies, etc. Daily schedules of the activities of the Department which keep the other departments posted on the activities of the Department of Education.

- B. Arranging schedule of speakers for staff meetings, both for the weekday staff and for Saturday staff.
- C. Scheduling the use of the lecture hall for use by classes, programs, rehearsals, previewing films and rental by outside institutions and individuals.

7. FILES

- A. Lesson plan file for Saturday children's classes.
- B. Educational Index file now being done by a volunteer worker under Mrs. Marcus.
- C. Files of lecturers, plays, puppet plays, films and other programs for adults and children.
- D. Files of organizations to be notified in the event of lecturers of special interest.

8. PROMOTIONAL WORK

- A. Promotional work on services to schools.
- B. Promotional work on coming events, special publicity for certain lectures now being handled by Educational Office.
- C. Planning invitations, activities, etc., for the Annual Open House, Members' Children's Classes.
- D. Organizing classes for publicity photographs and interviews with representatives of newspapers.

9. SELECTING MATERIAL FOR PROGRAMS

- A. Previewing films for future programs and those already scheduled.
- B. Interviews with performers wishing to appear on Museum program.
- C. Collecting information on possible lectures and other programs. This includes visits to many outside institutions.

10. ATTENDANCE AT MEETINGS

- A. Motion Picture Council meetings, Film Council meetings.
- B. Inter-Museum Council meetings.
- C. Committee meetings on plans for the Annual Film Festival.
- D. Work with committee on plans for NEOTA Annual meeting at the Museum and rehearsals for this event.
- E. Welfare Federation meetings.
- F. Attendance at openings of exhibitions at other institutions: Cleveland Institute of Art, Art Colony, Cleveland Scholastic and others.

11. MEETING LECTURERS, REHEARSALS FOR PROGRAMS

- A. Meeting lecturers, taking them to the auditorium to try out slides, phonograph, lectern, microphone, working on set-up, etc.
- B. Rehearsals when necessary for programs, dance programs, musical programs, puppet shows, etc.

12. OVERTIME AT MUSEUM (Hours other than 9.00-5.00 daily and 9.00-1.00 Saturday)

- A. Some staff member always on duty: Wednesday evening, Saturday afternoon and Sunday afternoon, and other evenings.
- B. Staff member to introduce programs in auditorium: Friday evening, Saturday afternoon and Sunday afternoon.
- C. Gallery talks on Sunday afternoon and other lectures whenever requested either in or away from the Museum.

13. RESEARCH AND WRITING

- A. Work in library - research for lectures, radio scripts, new exhibitions, pamphlets and other publications.
- B. Writing teaching data for different galleries on different age levels.
- C. Writing material for future use of the public, interpreting certain gallery exhibits; also, notes on special exhibits.
- D. Gallery guides.

- E. Work in slide department - preparing slides for lectures, slide lists and suggestions for new slides, often involving research to find good reproductions to be photographed.

14. SUPPLIES FOR CLASSES

- A. Ordering and inventory, keeping members separate from gallery classes.
- B. Placing materials in various studios and classrooms.
- C. Keeping supplies in working order - pencils sharpened, crayons sorted, paint boxes refilled, clay in moist condition, tempera jars refilled, different kinds of drawing paper on shelves.

15. JOURNAL OF AESTHETICS: Editorial work, reading manuscripts, making recommendations.

16. Preparation of Calendar of Office Procedure for Educational Department of accompanying list of detailed procedure.

17. Lectures given on television for Western Reserve University, credit given to the Museum, and preparation for such lectures.

c. General Comments

During the past year the Educational staff has been slightly reorganized. Two full time stenographers in the Educational Office have proved to be sufficient. Mrs. Gates has continued steady and faithful and Mrs. Lortz, hired during the year, has done a fine job of fitting into the staff. She is efficient and is well liked by other members of the staff. Mrs. Maher, who works part time, makes her office down stairs and has taken over Miss Tucker's duties most efficiently. I have every hope that Mrs. Maher will have a long career with the Museum.

We lost one full time teacher last year when Miss Klein left and this lost teacher time was made up by increasing the hours of several part time teachers and the addition of one part time teacher, Mrs. Elliott.

Miss Raasch, on her second year here, has proved to be a very intelligent, competent and willing member of the staff. In addition to her teaching assignments she has been Miss Mack's assistant with supplies and Educational exhibitions. Both people have done an outstanding job of taking hold and working out the many problems which accompany these jobs. Miss Raasch came to us, highly recommended, from Oberlin and I don't think we could have done better.

I believe that special mention should be made here of the calm and efficient manner in which Miss Dunlavy and Mrs. Munger handle their assignments.

During the past year new sound equipment for films and public address was installed. The cost was higher than the original estimate because of extra wiring which had to be done. The results have been very satisfying and I look forward with high hopes to an era of good sound for our lecture and film programs.

The film program is something in which I take a special interest. It is my hope that it may be expanded, perhaps to include a film study group for members of the Museum and interested outsiders. Our film programs should, I have long maintained, be introduced by a few words which will at least orient the audience and make it a little easier for them to understand and accept such works as Eisenstein's Ivan the Terrible, or Jean Vigo's L'Atalante. These types of film are most important as

examples of the art of film but are experimental and different in technique and need some explanation.

The programs with the Shaker Heights and Cleveland Heights school systems continues to operate successfully for all. I have recently had a tentative inquiry from some Lakewood teachers about the possibility of a similar program in that suburb. Parma has a limited program with the Museum which works very well. I'm sure that after the completion of our new quarters the way will be open to expand our activities with the schools should we wish to do so.

The uncertainty of our quarters during the remodeling operation makes it difficult to plan our program for the summer and fall; however, Mrs. VanLoozen and the teachers are willing to proceed cautiously by making tentative plans which can be changed at short notice.

The University classes will not meet here at all this spring or next fall, but we hope to have them back in full force after the reopening of the Museum.

The number of members' classes for adults was reduced for the spring semester because of the many problems attendant upon preparations for moving the departments of the Museum.

The Educational Index File has been worked on steadily this past year by a volunteer worker, Mrs. Ezra Brudno, who has done an outstanding job of putting them in shape and enlarging the files. Mrs. Brudno is most dependable and conscientious, which is not always true of volunteer workers.

In closing I would like to mention the great help which we have received from the Comptroller's Department. Mr. Grossman has been most patient and has simplified our work considerably.

All in all it's been a good year, many problems were worked out, some others remain but most everyone seems willing to pull together and try to find the best solution for all.

The Educational Department's activities are so varied that it sometimes seems that surely something will be neglected. During these past two years, while I've

been getting my sea legs, I've been saved many a fall by the watchful eyes of Miss Tucker and Mrs. Maher. Nothing is as unnerving while learning a new job than the feeling that one's every move is being closely watched. The friendly and trustful attitude of the Director and Dr. Munro has been appreciated more than I can say.

THE CLEVELAND MUSEUM OF ART
Department of Education

COMPARATIVE REPORT OF ATTENDANCE FOR 1955 AND 1956

I. WORK WITH ADULTS

	<u>1955</u>		<u>1956</u>	
<u>In Museum</u>	<u>GRPS.</u>	<u>ATTEND.</u>	<u>GRPS.</u>	<u>ATTEND.</u>
1. Courses	716	21838	628	18307
2. Gallery Talks	57	2607	46	2268
3. Auditorium Lectures	37	6089	45	8757
4. Motion Picture Programs	23	5946	18	4121
5. Talks to Museum Staff Meetings	58	1195	61	1238
6. Other Talks or Programs	178	5928	162	5188
<u>Outside Museum</u>				
1. Courses	7	260	6	600
2. Other Talks or Programs	27	2542	27	1570
<u>Totals</u>				
1. Total Adults in Museum	1069	43603	960	39879
2. Total Adults outside Museum	34	2802	33	2170
3. Total Adult Attendance	1103	46405	993	42049

II. WORK WITH CHILDREN

<u>School Talks in Museum</u>				
1. S.P.P. Staff-conducted	797	21526	734	20022
2. S.P.P. Self-conducted	112	2608	67	1655
3. Cl. Pub. Schl. Staff-cond.	215	7806	217	8107
4. Cl. Pub. Schl. Self-cond.	10	269	14	411
<u>School Talks outside Museum</u>				
1. S.P.P. Staff-cond.	285	8497	237	6641
2. S.P.P. Self-cond. prepared	142	3850	97	2674
3. Cl. Pub. Schl. Staff-cond.	632	21967	760	26849
4. Cl. Pub. Schl. Self-cond. prep.	121	4220	83	2915
<u>Saturday and Sunday Classes</u>				
1. Sat. Members' Classes	162	4961	188	5388
2. Sat. Open Drawing Classes	450	12796	503	14218
3. Sat. Advanced Drawing Classes	68	1773	66	1596
4. Sunday Open Class	50	4405	55	4869
<u>Saturday P.M. Entertainments</u>	30	9012	31	10598
<u>Summer Drawing Classes</u>	155	3882	152	3407
<u>Totals</u>				
1. Total Children in Museum	2049	69038	2027	70271
2. Total Children outside Museum	1180	38534	1177	39079
3. Total Child Attendance	3229	107572	3204	109350

III. GRAND TOTAL ATTENDANCE

4332	153977	4197	151399
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THE CLEVELAND MUSEUM OF ART
DEPARTMENT OF EDUCATION

The Comparative Report of Attendance for 1955 and 1956 shows few radical changes. Some of the more interesting ones are listed below with the probable reasons for them.

1. Adult courses in the Museum showed a drop from 716 groups to 628, and from 21,838 attendance to 18,307. Reasons:
 - a. The lack of parking space until the time when our lot was completed.
 - b. We tapered off the number of classes offered slightly in the fall of 1956, not beginning any new subjects which might create a demand which we would be unable to satisfy during the next year.
 - c. Dr. Lee's course in Chinese landscape painting added about 400 to the attendance figures in 1955.
2. Gallery Talks fell from 57 groups in 1955 to 46 in 1956 and from 2607 attendance in 1955 to 2268 in 1956. Reasons:
 - a. Again the parking problem which was worse during the early part of 1956 than at any other time may have kept down attendance figures.
 - b. Gallery talks were suspended during most of the Family of Man exhibition due to the extremely large crowds of people in the galleries. This, of course, reduced the figure for gallery talks considerably.
3. Adult courses given outside the Museum dropped from 7 in 1955 groups to 6 in 1956 but attendance went up from 260 to 600. Reason:
 - a. A course of six lectures that James Johnson of Western Reserve gave for the Museum raised this figure considerably.
4. School talks given outside the Museum to suburban school classes dropped from 285 in 1955 to 237 in 1956 and from 8497 attendance to 6641. Reason:
 - a. In 1955 Mrs. Grimes was going to the schools three days a week and Mr. Henning gave some lectures in the class rooms. In the fall of 1956 Mrs. Grimes left the employ of the Museum and Mr. Henning concentrated on his administrative and program duties, restricting his teaching largely to adults. Other teachers began taking over the lectures in the school room but it takes time

to train in people to this situation. I expect these figures to be on the rise again after the reopening of the Museum.

5. Saturday member's classes for children went up from 162 groups in 1955 to 188 in 1956 and from 4961 attendance to 5388. Reason:

1. In the fall of 1956 two new classes were added to meet on Saturday afternoons. The additions were made to meet the increasing demand for such classes. The waiting lists were growing beyond a reasonable size. I hope that after the reopening of the building we will be able to increase the number of these classes to meet the demand.

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THE CLEVELAND MUSEUM OF ART
Department of Education

PUBLICATIONS BY EDUCATIONAL STAFF FOR 1956

1. Edward B. Henning

Short article each month for Bulletin on outstanding lecturers.

2. Thomas Munro

Toward Science in Aesthetics. Selected Essays, Vol. I. New York 1956,
Liberal Arts Press.

Art Education: Its Philosophy and Psychology. Selected Essays, Vol. II.
New York 1956, Liberal Arts Press.

"Suggestion and Symbolism in the Arts," JAAC, Vol. XV, No. 2, December 1956,
pp. 152-180.

"The Third International Congress on Aesthetics" T.M., JAAC, Vol. XV, No. 2,
December 1956, p. 255.

"The Psychological Basis of Symbolism in the Arts," Archivio di Filosofia
entitled: "Filosofia e Simbolismo", Vol. , No. , 1956, pp.

"Aesthetics," "Art and the Arts," "Form in the Arts," "Symbolism," The American
People's Encyclopedia.

3. William E. Ward

"Buddhist Head" The Bulletin of The Cleveland Museum of Art, Jan. 1956

"Two Rajput Paintings and Rajput Textile" The Bulletin of The Cleveland Museum
of Art, Apr. 1956

THE CLEVELAND MUSEUM OF ART
11150 EAST BOULEVARD CLEVELAND 6, OHIO
TELEPHONE: GARFIELD 1-7340

WILLIAM MATHEWSON MILLIKEN, DIRECTOR

January 1, 1957.

CABLE ADDRESS: MUSART CLEVELAND

NOTICE TO PARENTS

The second semester February and March of the Saturday Morning Classes for Members' Children will begin February 2. The \$2.00 laboratory fee for each child is now due and payable for the second term. We will appreciate your taking care of this not later than January 16.

In the event that your child (or children) do not expect to attend this term, kindly advise us immediately. A place in the class will not be held after Saturday, January 26.

Payment of the fee will insure the reservation.

To help with the bookkeeping, will you please do the following:

1. Make check payable to The Cleveland Museum of Art.
2. Address your envelope to The Cleveland Museum of Art,
The Department of Education, Cleveland 6, Ohio.

THE CLEVELAND MUSEUM OF ART
Hall Duty, Saturday Morning, 1956 - 57

9:30 - 10:00

SOUTH TURNSTILE AND ROTUNDA

Direct traffic according to the daily schedule which will be left at the registration desk

CLASS

Lakewood
Parma
Euclid
So. Euclid

TEACHER

Mrs. Elliott
Mr. Bryant, Miss Ptak
Miss Raasch
Mrs. Smythe, Mrs. Pay

GALLERIES

Primarily watch one class. Also check nearby classes without supervision.

6 yrs.
7 yrs.

Mr. Levey
Miss Serage

CHECK LINE

Maintain orderly check line, and keep children away from wall and cases.

8 yrs.
9 yrs.
Lakewood

Mrs. Dempsey
Mr. Cipollo
Mr. Zink

North STAIR - FOYER

Check Traffic

SOUTH STAIR and FOYER

Answer questions of newcomers, direct Members' children to Educational Office, others to registration desk, maintain order.

10 yrs.

Mrs. Herrick

ROTUNDA

Direct traffic, answer questions of lost children. 11 yrs.
Call Educational Office immediately whenever the supply of stools falls below 50.

Mr. Magden

REGISTRATION DESK

Supervision of Class Attendance Lists.

12 & over

Mr. Balazs

AFTER CLASS UNTIL 12:15

GARDEN COURT

Watch children in Garden Court who are staying for lunch or meeting parents. Check children in rear of Garden Court near elevator.

6 yrs.
8 yrs.

Mr. Levey
Mrs. Dempsey

TIME
11:30
11:40

CHECK LINE

Maintain orderly check line and keep children away from walls and cases

7 yrs.
11 yrs.

Miss Serage
Mr. Magden

11:35
11:55

FOYER AND CHECK LINE

Stop children from running, direct all children and adults to Garden Court who are waiting for lunch or meeting someone after class.

9 yrs.

Mr. Cipollo

11:45

SOUTH STAIRS - BOTTOM - CHECK TRAFFIC

NORTH STAIRS

Stop children from running and maintain order in stair area.

10 yrs.

Mrs. Herrick

11:50

FOYER AND EDUCATIONAL CORRIDOR

Traffic Supervision

12 & over

Mr. Balazs

11:55

PARMA

ESCORT CLASS TO ARMOR COURT. Remain until Assistants take charge.

Miss Ptak

11:45

LAKEWOOD & EUCLID

- Escort class to Aud. Recheck attendance for bus trip home.

Mrs. Elliott, Mr. Zink
Miss Raasch

THE CLEVELAND MUSEUM OF ART
11150 EAST BOULEVARD CLEVELAND 6, OHIO
TELEPHONE: GARFIELD 1-7340

WILLIAM MATHEWSON MILLIKEN, DIRECTOR

CABLE ADDRESS: MUSART CLEVELAND

September 8, 1956

In order to better serve the children of your community we are setting up a revised program for Saturday morning classes. This will include a special category for students coming to the Museum in chartered busses. For these students we are planning as follows:

1. Classes arranged according to age level.
2. Museum instructors assigned to each group of 20-25 students, (i.e. approximately 2 classes per bus).
3. Twelve lessons in the first semester as follows:

October 13	November 3	December 1	January 5
" 20	" 10	" 8	" 12
" 27	" 17	" 15	" 19

4. Hours - 10:00 a.m. to 12:00 noon.
5. Fee for tuition and materials \$5.00 per child per semester, payable in advance to the Museum.

The Museum accepts no responsibility for student registration or bus transportation. These arrangements must be made by individual suburbs. Since Museum space is limited, classes must also be limited. Therefore, we can accept only 2 classes from each suburb (i.e. one bus load). The first 4 suburbs in order of application will be accepted this month, others may have to wait until the second 12 weeks. Also, in order to plan our teaching program it will be necessary to confirm arrangements by October 1. We suggest that you have each student fill out a registration card as per sample enclosed. We will be happy to furnish these if you would like them.

Any child who wishes to come on your bus but who cannot pay the \$5.00 fee may attend the Free Saturday Morning Gallery Classes (see enclosed description). These classes are also arranged according to age level but cannot be limited as to student enrollment.

We are looking forward to a continuation of our successful past associations. We are confident that this revised program will be of mutual satisfaction.

Yours sincerely,

Dorothy Van Loozen
Supervisor of Children's Classes

DVL:em

ROADS TO WORLD UNDERSTANDING
A SERIES OF PROGRAMS FOR YOUTH

Eleventh Series

October 12, 1955
GERMANY

November 9, 1955
AFRICA

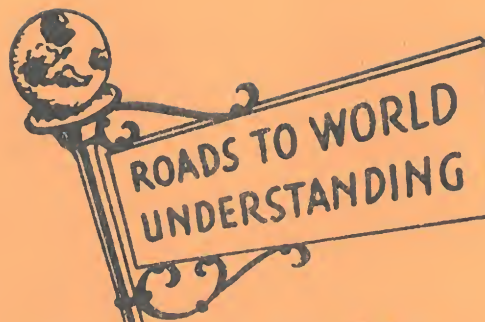
February 8, 1956
RUSSIA

March 14, 1956
THE FAR EAST

★ April 11, 1956 ★
LATIN AMERICA

Programs Subject to Change

CLEVELAND PUBLIC LIBRARY



*1955-'56 Series of free
Programs for Young People*

SPONSORED BY
Cleveland Public Library Youth Department
Cleveland Press World Friends' Club
Council on World Affairs
Cleveland Museum of Art

LATIN AMERICA
WEDNESDAY, APRIL 11, 1956
7:30 P. M.

CLEVELAND PUBLIC LIBRARY AUDITORIUM
325 Superior Avenue

LATIN AMERICA

Wednesday, April 11, 1956

7:30 P.M.

Chairman: Mrs. Dorothy Van Loozen,
Supervisor, Children's Classes,
The Cleveland Museum of Art

Panamanian Dance: Daphne Mayorga, Leader
Student, Western Reserve University

Speaker: Dr. Rudolph Cardona
Professor of Romance Languages,
Western Reserve University
Costa Rican Consulate, Cleveland

Subject: Concept of Revolution in Spanish
America
Discussion

Drawing Demonstration directed by
Mrs. Dorothy Van Loozen
"Chichicastenango, Guatemala"
Norita Eglet and Norman Magden,
Students, The Cleveland Institute of Art

Exhibits: (featuring Mexico and Guatemala):
Hand-woven Serapes and Rebozas; Loom Embroideries; Native Costumes and Costume Dolls; Lacquer; Handblown Glass; Painted Pigs; Tiles; Straw Toys and Tin Work. Drawings made by Advanced Students in Cleveland Museum of Art Classes. Letters Books, Magazines, and Pamphlets.

FOR YOUR READING

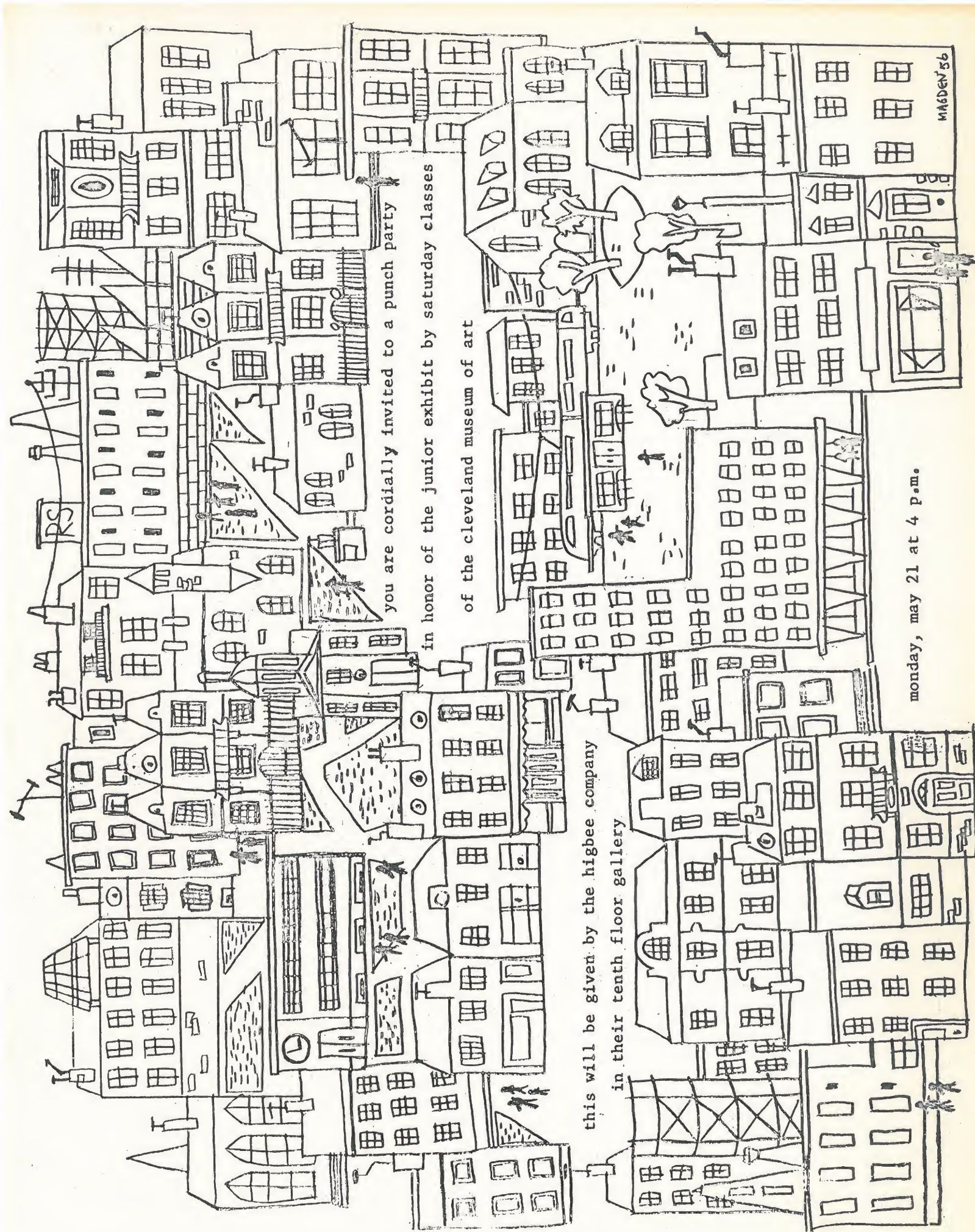
BOOKS

Fireside Travels in South America
A. J. Fitzpatrick
Doorway in Antigua
A. E. Idell
Latin America
P. E. James
Quest for the Lost City
Dana and Ginger Lamb
Lady Bullfighter
Patricia McCormick
Beyond the Windy Place
Maud Oakes
The Bolivar Countries
William Russell
My Heart Lies South
E. B. de Trevino
Simón Bolívar
Elizabeth Waugh

MAGAZINE ARTICLES AND PAMPHLETS

The Americas, a Panoramic View
Pan American Union
Central America
W. A. Krauss
Holiday, March, 1955
The Good Partner Idea
Collier's, February 4, 1955
Flags and Coats-of-Arms of the American Republics
Pan American Union
Foreign Policies in Latin America
Current History, March, 1955
How About Latin America?
Future Voters Discussion Guide, Sept. 1953
Life and Leisure Special Report
Newsweek, January 2, 1956
The Responsibility of the American Republics in World Affairs
H. F. Holland
U. S. Department of State Bulletin, July 25, 1955
Resources of the Tropics: II - South America
Focus, April, 1953
Technical Cooperation in Latin America
National Planning Association
Volcanic Central America
Senior Scholastic, February 9, 1955

Books, magazines and pamphlets may be borrowed from The Stevenson Room, Main Library or from Branch Libraries.



you are cordially invited to a punch party
in honor of the junior exhibit by saturday classes
of the cleveland museum of art

this will be given by the higbee company
in their tenth floor gallery

monday, may 21 at 4 p.m.

MA6DEV 56